

July 1, 2017

Dear Parents,

Our Faith Formation Program for the 2017-2018 academic school year will begin on Wednesday, October 4, 2017. Classes will be held from 6:00 p.m. to 7:30 p.m. in the school unless otherwise noted.

Our Faith Formation calendar will be forthcoming in the next few weeks. We coordinate our calendar with the Waterford School District to avoid potential conflicts.

In the registration packet, you will find forms for registration, medical treatment authorization, parental information, baptismal information, volunteer sheet, policies and expectations and a peanut free snack list. Even though you may have filled out these forms last year, we must keep up-to-date forms as information may have changed and forms are only good for that specific calendar year.

If your child was baptized somewhere other than St. Benedict, we will need an updated baptismal certificate from the church where your child was baptized with notations. If your child was baptized at St. Benedict, please let us know approximately the month and year of baptism.

If you are an unregistered family, please contact the Parish Center at 248-681-1534, ext. 204 for information on registration.

Thank you for your cooperation in helping us prepare for another year of learning for our students. Registration paperwork can be submitted to the Parish Center. Please register early to help us prepare for the upcoming school year. Have a wonderful summer! See you soon!

God bless you.

Gloria Armstrong
Vicki Krier

St. Benedict Parish
Faith Formation Program 2017-2018
1st - 8th Grades
Class Schedule – Wednesday evenings
6:00 p.m.-7:30 p.m., School

Parishioner Fees: 1 child/\$85, 2 children/\$95
 3 children/\$10 (\$10 for each additional child)
Non-Parishioner Fees: 1 child/\$135,
 2 children/\$145, 3 children/\$155
 (\$10 for each additional child)
Sacramental Fees for 1st Communion & Confirmation
 First Communion -\$20 Confirmation Retreat Fee-TBD

FOR OFFICE USE:
Amount due: _____
Amount paid: _____
Date: _____
Check #: _____
Cash: _____

PLEASE PRINT, FILL OUT BOTH SIDES, and SIGN THE BACK PAGE

Family Last Name: _____ Home Phone: _____

E-mail address: _____

Address: _____ City: _____

Zip: _____ Parishioner: Yes _____ No _____ Envelope # _____

Parents: Father's Name: _____ Cell Phone: _____

Work phone: _____

Mother's Name: _____ Cell Phone: _____

Work phone: _____

<u>Student's First and Last Name</u>	<u>M/F</u>	<u>Birthdate</u>	<u>Grade</u>	<u>Baptized(Y/N)</u>	<u>Special Needs (Allergies/Medications)</u>
1. _____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____

Alternate Fee Arrangement: <input type="checkbox"/> I need an alternate payment plan <input type="checkbox"/> I am unable to pay the fee <input type="checkbox"/> I have added additional funds to assist others	I can help: <input type="checkbox"/> Catechist <input type="checkbox"/> Hall monitor <input type="checkbox"/> Class helper	Complete this section if your child needs Sacramental Preparation in 2017-2018	
		Name: _____	First Eucharist ___ Reconciliation ___ Confirmation ___
		Name: _____	First Eucharist ___ Reconciliation ___ Confirmation ___
		Name: _____	First Eucharist ___ Reconciliation ___ Confirmation ___ <input type="checkbox"/>

Emergency Name and Phone (if you cannot be reached)

Name _____ Relationship _____

Home phone _____

Cell phone _____

MEDIA RELEASE

I (We) give permission for St. Benedict parish, Waterford, MI, to publish or disclose in parish-related newsletters, websites, or other media-related vehicles, any photos, videos, audios or other materials in which I or my child/children may have appeared, spoken, written or otherwise been represented.

My signature below releases representatives of St. Benedict to use any of this material. A copy of this release will be kept on file. It may be revoked at any time.

Parent(s) or Legal Guardian

Date

(For those families with more than 3 children)

<u>Student's First and Last Name</u>	<u>M/F</u>	<u>Birthdate</u>	<u>Grade</u>	<u>Baptized (Y/N)</u>	<u>Special Needs (Allergies/Medications)</u>
4. _____	_____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____	_____

MEDICAL TREATMENT AUTHORIZATION FORM

To Whom It May Concern:

As parent/guardian, I do hereby authorize the treatment of a qualified and licensed physician of any condition which, in the opinion of the physician, is deemed necessary and appropriate. This authority is granted only after a reasonable effort has been made to reach me.

Student's Name: _____ Relationship to you: _____
(if more than one child, please list their names on the back of this form)

Address: _____ Phone: _____

Type of activity or school year for which release is intended: _____

PARENTS/LEGAL GUARDIANS

Father Address Phone

Mother Address Phone

Where parents can be reached when not at home:

Father Address Phone

Mother Address Phone

Family Physician: _____ Phone _____

Physician Address: _____ City: _____

List allergies, medication, contract or other pertinent comments:

Health Insurance Data:

Company: _____ Policy: _____

Group: _____ Contract: _____

List a neighbor or close relative who will assume care of your child if you cannot be reached.

Name: _____ Relationship to child: _____

Address: _____ Phone: _____

I further authorize the person who presents the minor to sign the Acknowledgment of Receipt of Notice Privacy Rights that may be presented by the physician or health care facility.

This authorization is completed and signed of my own free will with the sole purpose of authorizing medical treatment deemed necessary and appropriate by the treating physician.

Date: _____ Signed: _____

(Parent or Guardian)

ST. BENEDICT PARISH

FAITH FORMATION PARENTAL INFORMATION 2017-2018

Family Name: _____ Phone: _____

Address: _____

School District/Private School: _____

Email Address: _____
(will be used for all communication and in the event of class cancellation)

Parental Information:

Father's Full Name: _____ Mother's Full Name: _____

Religion: _____ Religion: _____

Phone(w): _____ Cell: _____ Phone(w): _____ Cell: _____

Marital Status:

- Married
- Divorced
- Separated
- Widowed
- Single

Child/Children reside with:

- Both Parents
- Father
- Mother
- Stepmother
- Stepfather

I have received, read and agree to the St. Benedict Faith Formation Policies and Procedures:

Please sign and date here

I give permission for St. Benedict Faith Formation Department to publish my child's(children) name(s) and photo in the parish bulletin (Messenger) on Faith Formation projects and/or activities:

Please sign and date here

ST. BENEDICT FAITH FORMATION

2017-2018

BAPTISMAL INFORMATION

Dear Parents,

We need a copy of your child's(children) Baptismal record for our Faith Formation Program. If your child was baptized at St. Benedict Church, please indicate the approximate date (unless you have the date) and we will check our sacramental books and record the information. If your child was baptized at another parish, please call the parish where your child was baptized and request a baptismal certificate.

Baptized at St. Benedict (indicate approximate month/year): _____

Baptized at church other than St. Benedict:

Church _____ Date of Baptism: _____ (Please provide certificate)

Name of Child: _____

Date of Birth: _____

Father's complete legal name: _____

Mother's complete legal name (maiden): _____

Name of Child: _____

Date of Birth: _____

Father's complete legal name: _____

Mother's complete legal name (maiden): _____

Name of Child: _____

Date of Birth: _____

Father's complete legal name: _____

Mother's complete legal name (maiden): _____

(If more children, please put information on back of sheet).

ST. BENEDICT FAITH FORMATION

VOLUNTEER SHEET 2017-2018

Our Faith Formation Program is run strictly on a volunteer basis, therefore, it is important for every member of our parish community, at some time, to volunteer in an area of the program that would suit their time, talents and interests.

Listed below are the areas in which volunteers are needed in order for our program to run efficiently. Please indicate your areas of interest by placing a check in the space provided.

- CATECHIST** – Teaches classes from October to May. Prepare lesson plans for weekly classes. No formal experience is needed, only the desire to share your faith with our children. **Please indicate grade preference:** _____
- CATECHIST HELPER** – Helps the Catechist during class sessions.
- SUBSTITUTE TEACHER** – Will be called upon to fill in for a Catechist who is unable to attend a class session.
- HALL MONITOR** – Help monitor halls for issues. If issues, direct to Faith Formation Director.
- PROVIDING FINANCIAL ASSISTANCE** – Giving any monetary donation towards a scholarship fund for those that are in need of financial assistance for Faith Formation.
- LITURGY OF THE WORD FOR CHILDREN** – The volunteer will lead the children (Kindergarten – Grade 5) from church to church social hall and reads the First Reading and Gospel to the children. You also lead the group in a discussion of the readings and Prayers of the Faithful.
Please indicate your Mass preference:
 - 4:00 p.m.
 - 9:00 a.m.
 - 11:00 a.m.

Please note: According to the Archdiocese of Detroit Safe Environment Policy, staff and all volunteers need to have a criminal history background check and attend Protecting God's Children workshop. Thank you for your consideration.

Name: _____ Email: _____

Home Phone: _____ Work _____ Cell _____

PEANUT FREE/TREE NUT FREE SNACK LIST

-Avoid snacks that contain peanuts, peanut flour, peanut oil, or peanut butter or other nuts. This includes snacks with almonds, coconuts, filberts, Brazil nuts, cashews, hazelnuts, macadamia nut, pecans, pine nuts, pistachios, and walnuts.

-Read labels carefully to make sure the products are nut free. This includes labels that read "May contain traces of peanuts/nuts" or "processed in a facility that processes products that contain peanuts/nuts." Food labels and ingredients change over time, so always read the label each time before purchasing snacks.

-Include the packaging of your treat when you send it to the classroom, so that the label may be rechecked if there are any questions.

Thank you for your consideration and support in keeping the food-allergic child safe from having a life threatening allergic reaction at school.

HEALTHY SNACKS

Fruits/Vegetables

Any fresh fruit
Applesauce cups
Raisin, Craisins, and other dried fruits
Fruit cups (NOT DEL MONTE)
Fresh vegetables
Vegetable Dips

Cheese/Dairy

Yogurt in individual cups or tubes
Pudding in individual cups, cans or tubes
String cheese or other cheeses
Drinkable yogurt or smoothies
Cottage cheese

Crackers

Triscuits, Wheat Thins, Vegetable Thins
Ritz crackers/dinosaurs/sticks (Not Ritz Bits or sandwiches)
Town House, Club, Toasteds
Cheez-Its, Cheese Nips, Better Cheddars
Saltines, Oyster crackers
Wheatbles, Air Crisps, Munch'ems,
Keebler Snack Stix
Brenton brand crackers
Goldfish crackers
Graham crackers, Graham cracker sticks
Teddy Grahams
Animal Crackers (Austin, Zoo, Barnum)

Cereals

Cheerios (NOT Honey Nut or Frosted)
Chex (Rice, Corn, Wheat)
Cinnamon Toast Crunch
Corn Flakes
Crispix
Frosted Mini-Wheats
Kashi (Go Lean Crunch, Good Friends, Cinnamon Raisin, Heart to Heart) cereals
Kix
Life (NOT Vanilla Yogurt Crunch)
Wheaties

Other Snack Items

Small bagels (Lenders or Thomas brand) with cream cheese (no nut type)
Popcorn
Pretzels
Nutrigrain cereal bars/yogurt bars
Special K Bars (NOT Honey Nut)
Special K Snack Bites
Fig Newtons (all flavors)
Rice Cakes (Not Quaker brand, not nut free)
Cheez-It Party Mix/ Munchie Party Mixes
Kellogg's brand Rice Krispie Treats (original)
Sun Chips
Yogos/Yogo Rolls

READ EVERY LABEL EVERY TIME!

FOOD LABELS AND INGREDIENTS MAY CHANGE

LISTA DE ALIMENTOS/PRODUCTOS QUE NO CONTIENEN CACAHUETE/MANÍ NI NUECES PROVENIENTES DE ÁRBOLES

-Evite las meriendas que contienen maní/cacahuete, harina o aceite de maní, mantequilla de maní u otras nueces. Esto incluye productos que contengan almendras, coco, avellanas/filberts y *hazelnuts*, nueces de Brasil, anacardo o semilla de cajuil o marañón/*cashews*, nueces de macadamia, nuez de pacana/*pecans*, nuez de piñón/*pine nuts*, pistachos, y nuez de nogal/*walnuts*.

-Lea cuidadosamente las etiquetas para asegurarse que los productos no contengan nueces. Debe evitar cualquier producto con un enunciado que diga "**May contain traces of peanuts/nuts**" (Pudiera contener trazas de maní o nueces de árboles o que lea "**processed in a facility that processes products that contain peanuts/nuts**" (producido en una fábrica de alimentos que procesa maní o nueces de árboles. Las etiquetas y los ingredientes de los alimentos pueden variar con el tiempo, por eso siempre debe leer la etiqueta cada vez que vaya a hacer una compra.

-Cuando mande una merienda a la escuela, envíela en su empaque original, así podremos verificar la información provista en la etiqueta en caso de haber alguna pregunta o duda.

Gracias por su consideración y apoyo para evitar la ocurrencia de reacciones alérgicas que podrían poner en peligro la vida de los alumnos con alergias a ciertos alimentos y por ayudarnos a mantener la seguridad y la salud de los estudiantes en la escuela.

MERIENDAS SALUDABLES

Frutas/Vegetales

Cualquier fruta fresca
Puré de manzana (en taza/envase individual)
Pasas de uvas y arándanos (*Craisins*), y otras frutas secas
Frutas envasadas (NO MARCA DEL MONTE)
Vegetales frescos
Salsas (*Dips*) para vegetales

Quesos/Productos Lácteos

Yogur (envase individual o bolsa en forma de tubo)
Pudín (envase individual, enlatado o bolsa en forma de tubo)
Queso en tira/cordón (*String cheese*) u otros quesos
Bebidas de yogur o batidas '*smoothies*'
Requesón (*Cottage cheese*)

Galletas

Galletas *Triscuits*, *Wheat Thins*, *Vegetable Thins* *Ritz* - forma de dinosaurio/palitos (No las *Ritz Bits* o sándwiches)
Galletas *Town House*, *Club*, *Toasteds*
Cheez-Its, *Cheese Nips*, galletas de soda
Better Cheddars *Saltines*, galletas *Oyster*
Wheatbles, *Air Crisps*, *Munch'ems*, *Keebler*
Snack Stix (palitos)
Galletas de marca *Brenton*
Goldfish (galletas con forma de pescaditos)
Galletas *Graham*, palitos *Graham*
Teddy Grahams (forma de osito)
Galletas con forma de animales *Animal*
Crackers (*Austin*, *Zoo*, *Barnum*)

¡SIEMPRE LEA TODAS LAS ETIQUETAS!

Cereales

Cheerios (NO el de *Honey Nut* o el '*Frosted*')
Cereal Chex de arroz, maíz y trigo (*Rice*, *Corn*, *Wheat*)
Cinnamon Toast Crunch
Cereal Corn Flakes
Crispix
Cereal Frosted Mini-Wheats
Cereales Kashi (*Go Lean Crunch*, *Good Friends*, *Cinnamon Raisin*, *Heart to Heart*)
Kix
Cereal marca Life (No el de *Vanilla Yogurt Crunch*)
Wheaties

Otros tipos de meriendas

Rosca/bollo pequeño- *bagel* (marca *Lenders* o *Thomas*) con queso crema (no del tipo con nueces)
Palomitas de maíz (*Popcorn*)
Pretzels
Barras de cereal/yogur *Nutrigrain*
Barras *Special K* (NO la de *Honey Nut*)
Bocaditos *Special K Snack Bites*
Fig Newtons (todos los sabores)
Tortas de arroz/*Rice Cakes* (No marca *Quaker*, pueden contener nueces)
Cheez-It Party Mix/ *Munchie Party Mixes*
Cereales marca *Kellogg's* y *Rice Krispie Treats* (original)
Sun Chips
Rollos *Yogos/ Yogo*

LAS ETIQUETAS Y LOS INGREDIENTES DE LOS ALIMENTOS PUEDEN CAMBIAR.

ST. BENEDICT FAITH FORMATION POLICIES AND EXPECTATIONS

Please read through the following information carefully. Your family should have an understanding of the Faith Formation guidelines to achieve a positive experience for all those involved in the program.

1. CLASS TIME

All classes meet on Wednesday evening from 6:00 p.m. – 7:30 p.m.

2. TARDINESS

Please make every effort to arrive on time for Faith Formation classes. Our limited time makes every minute extremely precious. Help us to make our program the very best it can be. **PLEASE ARRIVE BEFORE CLASS TIME!**

3. DROP OFF/PICK UP AND TRAFFIC FLOW

Please understand that safety is our greatest concern. Please drive extremely careful in our parking lot and be very watchful for others.

Parents and children should enter the school building from the doors near the parking lot (northwest entrance) and students should be dropped off at their classroom. Parents will be responsible to pick up their child from the classroom and the parent and/or guardian will sign their child out. Students will not be released without a parent or other guardian present.

This may not be convenient for you, but, the safety of the children is our primary concern. By implementing this policy, we are doing our best to avoid a tragedy. You can help us by doing your part in making this a safe environment for our children.

4. DISCIPLINE

Our students are generally quite cooperative and well behaved. However, a discipline policy is in effect for those who may choose to be exceptions to the rule.

All students in Faith Formation classes are expected to conduct themselves with respect, not only for their own benefit, but, also, for the welfare of the Catechists and fellow students. **There is to be no cell phone or text messaging during class time.** Catechists graciously give of their time and talents in order to share their understanding of our faith. In doing so, they enhance and enrich the faith lives of the children of St. Benedict Parish. This cannot begin to take place if a child becomes a constant disciplinary problem. Therefore, Catechists will **NOT** be asked to serve as disciplinarians for those young people who will not cooperate on a consistent basis.

Students choosing to behave inappropriately will be asked to visit the Faith Formation Coordinators. A pattern of inappropriate or inconsistent behavior will necessitate a meeting with parents and a member of the Faith Formation staff. If it is determined that the problem cannot be rectified, the student will not have faith formation at this facility.

5. ATTENDANCE

Sunday Mass participation and consistent class attendance is absolutely necessary to good Catholic, Christian formation. Each lesson builds upon previous lessons. In order to achieve a true understanding of doctrine and faith, each step must be covered. Occasional absences are understandable, however, when the point is reached where a young person is missing more than **three classes**, the family will be contacted to see if the child's education will be hindered, and, if continuance would be beneficial.

6. SNOW POLICY

If the weather becomes inclement and there is a need to cancel Faith Formation classes, we will notify you by 12 noon either by email or phone. We will also have the cancellation noted on the church's voicemail (248-681-1534). If the **Waterford School District** cancels classes, Faith Formation classes are also cancelled. In light of this policy, please make sure that the Faith Formation Department has your updated email information.

7. PROTECTING GOD'S CHILDREN

The Archdiocese of Detroit is committed to providing a safe environment for all who worship, work or participate in activities at our parish and school activities. We are particularly concerned that our children are kept safe both on and off church property. This is a continuation of initiatives of protecting God's children. Parents are encouraged to attend the Archdiocese workshop, Protecting God's Children. For further information, please visit www.aodonline.org.

The Faith Formation Department thanks you for your cooperation and invites you to contact us with your concerns and questions. Our phone number is 248-681-1534.

**ST. BENEDICT CHURCH
FAITH FORMATION COMMUNITY SERVICE FORM**

All 7th & 8th Grade students are required to fulfill 15 hours of community service at one of our parish functions for each year for a total of 30 hours at the end of 8th grade. There are several functions in which you can serve throughout the year (some of which are altar server, Knights of Columbus activities, rummage sale, Youth Group activities, music ministry, etc.). Please check with us prior to the activity to see if your activity fulfills the requirements.

Please have the coordinator of the event record the hours worked and the service you performed and submit forms to us for documentation.

Thank you for serving our parish community.

Gloria and Vicki

Name: _____

Grade: _____

Date and Event: _____

Hours Worked: _____

Coordinator: _____